

*For the safety and well being of all students, all forms must be in by  
**Wednesday, October 7<sup>th</sup>.***

Wednesday, September 16, 2009

Dear Fifth Grade Students and Parents:

We would like to welcome you to The Lane School's Fifth Grade Outdoor Education Information Night. Our trip to Camp Edwards YMCA in East Troy, Wisconsin, will occur beginning Monday, October 26, through Wednesday, October 28. For further information check out Camp Edwards website, [campedwards.org](http://campedwards.org).

### **Introduction**

A resident Environmental Education program is a valuable supplement to the classroom learning experience. Environmental Education has a broad perspective, considering the total environment and focusing on the relationship between human values and environmental issues of all types. It draws heavily on both natural and artificial environments in trying to prepare citizens who are capable of and motivated to act positively on behalf of environmental quality.

Camp Edwards consists of 126 acres with many distinct natural communities. Forests, prairies, a pine plantation, a marsh, and Lake Beulah offer a wide variety of environmental education possibilities. The network of nature trails, including marsh boardwalk, allows easy access to all parts of camp. Students will be involved in many learning activities that complement our school curriculum.

### **Supervision**

The students will be supervised twenty-four hours a day. This year's staff from The Lane includes Ms. Feeney, Mr. Horne, Mrs. Stieglitz, Ms. Heiny, Ms. Laschober, Mrs. Jewell and other staff. Children will be divided into various learning groups for most of the activities. Although we do not anticipate any emergencies, emergency medical care is available at Waukesha Memorial Hospital thirty minutes away or paramedics/EMTs are 5 minutes away.

### **Accommodations, Meals, and Fees**

Our lodging at Camp Edwards will be in two modern dormitories: Hoffer and Runge Lodges. Each is spacious and carpeted, with 8 bedrooms, 5 bathrooms, a fireplace, and a kitchenette. The lodges sleep 4 people per room, with each pair of rooms sharing a private bath. One dormitory will be for the girls, the other for the boys.

Camp Edwards Food Service staff takes pride in preparing meals that taste great and are good for you. The meals are served family-style. A salad bar often complements the meals, which are topped off with delicious home-baked bread, rolls, and desserts. Hot cereal is served in addition to the regular breakfast menu. Please advise our staff of any special dietary requirement as soon as possible.

The cost of this trip will be **\$146.00**. Please return the appropriate forms and fees made payable to THE LANE SCHOOL **no later than the due date above**.

### **Discipline**

While no behavior problems are anticipated during our stay at Camp Edwards, it is important that students and parents understand that good behavior is expected at all times. Please read and review the student discipline contract. Any student may be sent home at the discretion of The Lane Staff. If this occurs, parents will be responsible for their child's transportation home.

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**Medication**

All medication to be administered by school personnel during the Outdoor Education experience must be in accordance with District 181 Board of Education policy regarding administration of medication.

“It is the policy of the district that students should not take medication during school hours or during school related activities unless it is necessary for a student’s health and well being. When a student’s licensed health care provider and parent(s)/guardian(s) believe that it is necessary for the student to take a medication during school hours, they must request that the school dispense the medication to their child and otherwise follow the District’s procedures on the dispensing of medication. The school nurse will not dispense medication of any type (including aspirin, ibuprofen, or Tylenol) without a signed School Medication Authorization Form.”

If you anticipate that your child will be taking any medication (**over-the-counter or prescription**) while on Outdoor Education, **you and your child's physician must complete the blue School Medication Authorization form.** Medication may not be administered without a completed form.

All medication to be administered by school personnel must be clearly marked with the student's name, contents, and dosage in **the original container.** Medication and School Medication Authorization forms should be given to your child's teacher no later than **the due date above.** Medication will be available for **parent pick up** immediately after the students' return. If you are not picking your child up after the completion of Outdoor Education, medication may be picked up in the Nurse’s Office at The Lane at a later time.

**Return to The Lane**

We will return to The Lane School on Wednesday at approximately 11:00 A.M. In order to facilitate dismissal upon our return, please fill out the form included in this packet describing your arrangements for your child to get home. If there is a change in plans, please notify Mrs. Pedersen, the secretary at The Lane, and she will see that your child is given the message.

**Packing and Departure Information**

We will leave The Lane at **7:00 A. M. sharp** on Monday. Students should arrive with **one** piece of luggage and a sleeping bag at 6:40 A.M. The sleeping bag should be in a garbage bag labeled with the student’s name. Please also bring an extra bag for the return home. Each student needs a packed lunch including a drink for Monday only. Children will be traveling on a motor coach.

<b><u>Clothing (well labeled)</u></b>	sweater or sweatshirt		
<b><u>Waterproof</u></b> boots or shoes	rain coat, poncho		
Warm jacket/coat	tennis shoes (for inside)		
Hat, mittens, scarf	warm shirts		
Changes of underclothes (especially socks)	sleepwear/slippers		
<b><u>Miscellaneous Items to Pack</u></b>			
Sleeping bag/bed roll <b><u>labeled</u></b> in garbage bag	towel/wash cloth	Chap Stick	
toothbrush/paste	Kleenex	plastic bag for wet clothes	
Pillow (optional)	soap/shampoo	book to read on bus	
<b><u>Things to be left at home</u></b>			
Radios/TV's	MP3 player	money	snacks
Flashlight	electronic games	pocket knife	candy/gum

**Emergency Address  
Phone Number**

Camp Edwards YMCA  
P. O. Box 16  
East Troy, WI 53120

(262) 642-7466 This information is for  
**emergency use only.**

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**Outdoor Education Registration - Please be sure the following items are enclosed:**

- 1. Yellow registration and permission form
- 2. Payment (Please make \$146.00 check **payable to The Lane School.**)
- 3. Blue medication form (only if your child will be taking medication during the trip.)
- 4. Red student discipline contract.

Please return all forms and fees on or before **the due date above**. Please do not hesitate to contact your child's teacher if you have any questions or concerns. We're looking forward to a great trip!

The Lane School Outdoor Education Faculty